

Guiding Principles for a Squadron Sponsoring Committee

1. We strive for a high level of involvement from parents, guardians and supporters in collective efforts that make our squadron strong using newsletters, E-mail and telephone committees.
2. We provide awareness of the partnerships involved in the Air Cadet program by meeting the parent or guardian of a cadet at the time of enrolment.
3. We comply fully with Federal and Provincial laws regarding the privacy of personal information and maintain strict confidentiality with regard to the storage and non-disclosure of related records.
4. We develop fundraising activities separate and distinct from any requiring the participation of cadets while fully supporting them in their campaigns.
5. We recognize our financial supporters and volunteers who have worked to make our squadron successful.
6. We maintain a record of all elections, assets and financial activities, which includes a quarterly statement of financial income and expenditures and complete all required reports in a timely manner.
7. We promote community awareness of national, provincial and local organizations who generate interest and opportunities in aviation for cadets and our partnership with the Department of National Defence and their support and delivery of the Air Cadet Program.
8. We uphold zero tolerance for any form of abusive behavior and train everyone involved with the squadron accordingly.
9. We proactively recruit qualified resource people from the community for all aspects of the program and ensure candidates are screened promptly and thoroughly.
10. We work to provide resources needed for optional activities to enhance the retention of serving cadets and attracting recruits to our squadron.

Taken from The Air cadet league of [Canada Squadron Sponsoring Committee Manual](#).